



STOCKTON ON TEES SAFEGUARDING ADULTS COMMITTEE

Title: STOCKTON ON TEES SAFEGUARDING ADULTS COMMITTEE																												
Date: 20 May 2010	Location: Room L Education Centre	09.30 – 12.00																										
<p>Present:</p> <table> <tr> <td>Liz Hanley - Chair</td> <td>Interim Head of Adult Strategy/Assistant Director (Commissioning), SBC</td> </tr> <tr> <td>Jane Humphreys</td> <td>Corporate Director of CESC, SBC</td> </tr> <tr> <td>Sean McEneaney</td> <td>Assistant Director/Head Adult Operations , SBC/ Foundation Trust</td> </tr> <tr> <td>Cllr Beall</td> <td>Cabinet member (Adult services and health), SBC</td> </tr> <tr> <td>Cllr Ann Cains</td> <td>Councillor and Champion Dignity in Care</td> </tr> <tr> <td>Detective Inspector Mike Cane</td> <td>Vulnerability Unit Cleveland Police</td> </tr> <tr> <td>Chief Inspector Ted Allen</td> <td>Neighbourhood Policing</td> </tr> <tr> <td>Molly Taylor</td> <td>Project Lead MHA MCA DoLS, SBC</td> </tr> <tr> <td>Chris Brown</td> <td>Policy Lead Adult Safeguarding NHS Tees, NHS Tees</td> </tr> <tr> <td>Pat Haslam</td> <td>Professional Head of Social Work SBC Mental Health, SBC</td> </tr> <tr> <td>Paul Green</td> <td>Adult Safeguarding Co-ordinator, SBC</td> </tr> <tr> <td>Glenda Adey</td> <td>Manager, D H Homecare</td> </tr> <tr> <td>Rose Hammond</td> <td>Divisional Manager Choices Care</td> </tr> </table> <p>Apologies:</p>			Liz Hanley - Chair	Interim Head of Adult Strategy/Assistant Director (Commissioning), SBC	Jane Humphreys	Corporate Director of CESC, SBC	Sean McEneaney	Assistant Director/Head Adult Operations , SBC/ Foundation Trust	Cllr Beall	Cabinet member (Adult services and health), SBC	Cllr Ann Cains	Councillor and Champion Dignity in Care	Detective Inspector Mike Cane	Vulnerability Unit Cleveland Police	Chief Inspector Ted Allen	Neighbourhood Policing	Molly Taylor	Project Lead MHA MCA DoLS, SBC	Chris Brown	Policy Lead Adult Safeguarding NHS Tees, NHS Tees	Pat Haslam	Professional Head of Social Work SBC Mental Health, SBC	Paul Green	Adult Safeguarding Co-ordinator, SBC	Glenda Adey	Manager, D H Homecare	Rose Hammond	Divisional Manager Choices Care
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Peter Smith	Personalisation Manager, Adult Strategy, SBC
Janet Hayes	Commissioning Manager (Training) SBC
Fiona MacDonald	Tees Achieve, SBC
Jocelyn McIntyre	Tees Achieve, SBC
Sandra Thompson	Modern Matron UHNT
Para No	Action
1	Minutes of the last meeting : 18 March 2010
2	<p>Matters Arising</p> <p><u>Stephen Hoskins Serious Case Review:</u> The audit of progress against the Stephen Hoskins SCR findings will be on the agenda for the next Committee Meeting.</p> <p><u>Draft Committee work plan:</u> The draft Committee work plan was discussed at the last meeting; the final work plan was distributed with the meeting minutes.</p> <p><u>Role of elected members on local and Tees-wide safeguarding vulnerable adults boards:</u> JH discussed the role of elected members on local safeguarding vulnerable adults committees and the Tees-wide Board, an issue raised by Cllr Beall at the last meeting.</p> <p>JH has sent out an email to Directors of Adult Social Services across Tees. The response reflects that the membership of local committees is a matter for local determination but it was noted that each Local Authority area valued the contribution of elected members. The most important thing was to ensure that communication systems and relationships facilitate an effective contribution to adult safeguarding.</p> <p>So far no response had been received from Redcar.</p> <p>Cllr Beall stated that the role of the Tees-wide Board was understood but also emphasised the importance of local responsibility, accountability and communication.</p> <p>PG presented the Committee with a copy of the IDeA Scrutiny Guide for elected members, which will be sent to Councillors when additional copies are obtained.</p>
	PG

	<p><u>MCA DoLS information relating to the Local Implementation Network</u>: MT circulated a paper re Mental Capacity Act Deprivation of Liberty Safeguards to give the Committee information prior to it being discussed at the next meeting.</p> <p><u>Committee Membership</u>: LH raised the issue of Ambulance Service representation, which was suggested at last meeting. Lesley Thirlwell, Named Professional for Safeguarding Vulnerable Groups, North East Ambulance Service NHS Trust, has been invited to attend future meetings; LH had previously contacted the North East Ambulance Service CEA and is waiting confirmation of a representative. SMcE said Les Jones, Fire & Rescue, will also attend the next meeting. Discussions are ongoing in relation to representation from the probation service.</p> <p>Membership of the Committee has been reviewed and will be agreed at the next meeting.</p>	
3	<p><u>Multi Agency Management Review</u></p> <p>This case was discussed and a summary will be discussed at the Tees-wide Board. LH is meeting with continuing Health Care Strategic Manager next week and will check progress against the action plan. The report will be sent to Committee members with the updated action plan.</p>	LH
4	<p><u>Annual Reports</u></p> <p>The annual report for 2008 / 9 was presented. This report had been in draft for some months until it was clarified that the Tees-wide Board would produce an annual report for 2009 / 10 and that 2008 / 9 reports would remain local.</p> <p>The draft 2009 / 10 report was presented. Cllr Beall noted that activity had doubled from 2008-09 to 2009-10.</p> <p>Local Committee members were invited to forward any additions to LH by 11 June 2010. The key focus for contributions to this report is information specific to Stockton. The final draft of the report will be circulated</p>	

	<p>with the papers for July's meeting.</p> <p>Cllr Beall asked for an addition of a final paragraph to outline future plans, which LH will add. Final report will go to Cabinet and will be posted on SBC's website.</p> <p>JH informed the meeting that the next edition of Stockton News will include a feature on raising awareness of Adult Safeguarding. A larger article, linked to public information, will be included in July's edition of Stockton News.</p> <p>Cllr Beall & Cllr Cains asked for clarification regarding where the decisions from the Safeguarding Vulnerable Adults Committee go. JH said they are reported into the Safer Stockton Partnership/DAAT and that the minutes of this and future meetings will go to Cabinet.</p> <p>PG asked for other agencies to contribute to the Tees-wide Board with anything specific to Stockton. This will be progressed by the business manager, who takes up his post on 5.7.10.</p>	LH
5	<p><u>Quality Assurance Update:</u></p> <p>SMcE informed the Committee that a new quality assurance framework has been implemented. He commented that pre-inspection workers were refining a pre-audit tool using a consistent approach. It was agreed that one case file per month per management team would be audited. He stated he was pleased with the work completed so far and the position will be reviewed in three months and a report presented at September's Safeguarding Vulnerable Adults Committee.</p>	
6	<p><u>Operational procedures</u></p> <p>An update was given on the review of operational processes, which has resulted in separate internal procedures for people living in care homes and for those living in the community. It was noted that additional resources have been invested in adult Safeguarding within the Council and partner agencies and a meeting will be arranged with the Council, PCT and Police colleagues to discuss Adult Safeguarding budgets beyond 2010-11.</p>	

7	<p><u>Training Plan</u></p> <p>SMcE presented the first draft of the Training Plan, in Janet Hayes' absence, and added there was a need to develop a comprehensive plan across all agencies. A meeting is arranged for tomorrow with JH, SMcE, LH and a trainer who specialises in Risk Assessment and Investigation training, with a view to commissioning this for key staff.</p> <p>Chair Training: - CB queried whether PCT staff would be chairing meetings. LH said Maureen Plowman(Continuing Health Care Locality Manager) would be involved regarding complex clinical issues. SMcE suggested widening the pool of chairs to improve response times. Det Insp. MC said the police struggle to find appropriate training. LH asked PG if the issues surrounding training will be addressed through the Tees-wide Group and confirmation was received that this was the case.</p> <p>Cllr Cains had talked to RNIB staff about training after level 1 and they had stated that level 2 training was difficult and not appropriate for their services. This was discussed and agreed that level 2 training was complicated and there was a possibility to use e-learning in between the two levels.</p> <p>Cllr Beall re-iterated that the level of training should be appropriate to the roles of the person. MB asked about the costs of Training, which worked out around £140 / per person. Issues relating to take up and training in the Independent Sector were raised. There is still a limited response to the letter to providers from JH. An update will be provided at July's meeting.</p>	
8	<p><u>Action Plan</u></p> <p>MT updated the meeting on progress against the Action Plan.</p>	
9	<p><u>Update from Tees-wide Safeguarding Vulnerable Adults Board</u></p> <p>LH highlighted the key issues from the last Tees-Wide Board meeting, which included: Appointment of Mick Walker as Board business manager; role of the Local</p>	

	<p>Authority Designated Officer; Workforce development and training update; Plans for local and Tees-wide annual update reports.</p> <p>The minutes will be circulated to the Committee with the minutes of this meeting.</p>	LH
10	<p><u>Lessons learned seminar</u></p> <p>LH asked the Committee if they agreed with Anne Moore, Tees PCT's Director of Clinical Quality and Patient Safety, that a "lessons learnt" seminar should be arranged regarding the issues that had arisen in one of Stockton's Care Homes. The Committee agreed this proposal. LH to liaise with Anne regarding this decision and make nominations for members of the planning group.</p>	
11	<p><u>First Contact Progress</u></p> <p>SMcE reported that Cordis Bright had reviewed First Contact and produced a draft report regarding this joint service with children's services. A number of recommendations will now be considered.</p>	
12	<p><u>Adult Services Inspection Update</u></p> <p>JH gave an update on the planned inspection of Adult Services. CQC Inspectors will be carrying out field work the weeks beginning 12th and 19th July. Laura Middleton, Lead Inspector, will be attending the meeting of this Committee in July.</p>	
13	<p><u>Any Other Business</u></p> <ul style="list-style-type: none"> • JH discussed the links between domestic violence, the Local Safeguarding Children Board and this Committee and will explore options to strengthen the relevant links. CB is writing a report on domestic violence on behalf of the PCTs. • RIEP is commissioning a piece of work for the North East (<i>Improving the Safeguarding of Vulnerable Adults</i>) and the findings are to be fed back to the Committee (September 2010). The project details will be circulated with the minutes of this meeting. 	

	<ul style="list-style-type: none"> • The SHA is also carrying out a review of the NHS role in Safeguarding led by Harry Cronin. • SMcE gave an update on fire safety work in Stockton. A presentation will be provided by the Fire Services Representative at the next Committee. • CB suggested that someone from PREVENT (an anti-extremism project) comes to the Committee to talk; Chief Inspector TA said he would update on this at the next meeting. 	
14	<p>Agenda items for July's Committee were discussed. Any additional items to be forwarded to LH or Margaret Deighton.</p> <p>Date and Time of next meeting : 15th July 2010, 9.30am, Education Centre, Norton.</p>	